



**United States Department of Agriculture
Rural Development
Texas State Office**

USDA Rural Development Texas AN No. 607 (2006-M)

AUG 11 2008

TO: All Offices
USDA Rural Development, Texas

FROM: Scooter Brockette
Acting State Director

SUBJECT: Fiscal Year 2009 State Internal Review Process

PURPOSE/INTENDED OUTCOME: This Administrative Notice (AN) is issued to establish the Fiscal Year (FY) 2009 State Internal Review (SIR) schedule.

COMPARISON WITH PREVIOUS AN: This AN replaces AN 604.

IMPLEMENTATION RESPONSIBILITIES: The Management Control Officer (MCO), Donna Freytag, is the team coordinator for all SIRs. In compliance with Instruction 2006-M, the SIR process has been established for FY 2009. Attachment A is the revised five-year plan. Attachment B is the revised schedule for FY 2009 SIRs.

If you have any questions regarding the SIR process or management controls, please call Donna Freytag at 254 742-9704.

Attachments

EXPIRATION DATE:
September 30, 2009

FILING INSTRUCTIONS:
Following Instruction 2006-M

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Management Control

State Internal Review (SIR) 5-Year Plan							
Area	Office	Last	FY 2009	FY 2010	FY 2011	2012	2013
	Amarillo	2007				X	
1	Lubbock	2004	X				
	Edna	2007			X		
2	Georgetown	2005		X			
	Decatur	2008					X
3	McKinney	2008					X
	Canton	2004	X				
	Henderson	2007				X	
4	Mt. Pleasant	2005		X			
	Bryan	2005		X			
5	Hillsboro	2004	X				
	Angleton	2006			X		
	Lufkin	2006			X		
6	Huntsville	2007				X	
	Fredericksburg	2006			X		
7	Seguin	2005		X			
	Uvalde	2008					X
8	Alice	2004	X				
	Edinburg	2007				X	
	Hebbronville	2008					X
	El Paso	2005	X				
9	Ft. Stockton	2005		X			
10	Abilene	2007				X	
	Brownwood	2008					X
	Ozona	2006			X		
TOTAL			5	5	5	5	5
Centralized programs include procurement, MFH servicing center, G-SFH Lender Monitoring, and Cooperative Programs.							
	Procurement	2008					X
	G-SFH Lender Monitoring	N/A	X				
	MFH Servicing	N/A		X			
	Cooperative Programs	N/A			X		

Fiscal Year 2009 SIR Schedule			
Dates - Week of:	Office to be Reviewed/Reviewer	Programs to be Reviewed	Status
Dec 1 - 5, 2008	Lubbock		Pending
Exit: December 16			
	Bonita Davidson	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Sue Daniels	HP - MFH	
	Ladeana Snider	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Daniels/Snider	HP - Environmental (MFH & SFH)	
	Dequiece Newson	CP - Community Facilities & ENV	
	Elizabeth Gonzalez	CP - Water & Waste	
		CP - Water and Environmental	
	Amy Sudbury	BP - Business Programs	
		BP - Environmental	
January 12 - 16, 2009	Alice		Pending
Exit: January 27			
	Amy Sudbury	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Elizabeth Gonzalez	HP - MFH	
	Bonita Davidson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Gonzalez/Davidson	HP - Environmental (MFH & SFH)	
	Sue Daniels	CP - Community Facilities & ENV	
	Dequiece Newson	CP - Water & Waste	
		CP - Water and Environmental	
	Ladeana Snider	BP - Business Programs	
		BP - Environmental	
February 23 - 27, 2009	Hillsboro		Pending
Exit: March 10			
	Dequiece Newson	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Amy Sudbury	HP - MFH	
	Sue Daniels	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Daniels/Sudbury	HP - Environmental (MFH & SFH)	
	Ladeana Snider	CP - Community Facilities & ENV	
	Bonita Davidson	CP - Water & Waste	
		CP - Water and Environmental	
	Elizabeth Gonzalez	BP - Business Programs	
		BP - Environmental	

Dates - Week of:	Office to be Reviewed/Reviewer	Programs to be Reviewed	Status
April 6 – 10, 2009	Canton		Pending
Exit: April 21			
	Sue Daniels	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Ladeana Snider	HP - MFH	
	Dequiece Newson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Snider/Newson	HP – Environmental (MFH & SFH)	
	Elizabeth Gonzalez	CP - Community Facilities & ENV	
	Amy Sudbury	CP - Water & Waste	
		CP - Water and Environmental	
	Bonita Davidson	BP - Business Programs	
		BP - Environmental	
May 11 - 15, 2009	Guaranteed SFH Lender Monitoring		Pending
Exit: May 20			
	Sue Daniels	GRH lender monitoring	
June 1 – 5, 2009	El Paso		Pending
Exit: June 16			
	Elizabeth Gonzalez	Administrative	
		OCD - Community Development	
	C Turner	Civil Rights	
	Dequiece Newson	HP - MFH	
	Amy Sudbury	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Newson/Sudbury	HP – Environmental (MFH & SFH)	
	Bonita Davidson	CP - Community Facilities & ENV	
	Ladeana Snider	CP - Water & Waste	
		CP - Water and Environmental	
	Sue Daniels	BP - Business Programs	
		BP - Environmental	

Mini-SIR (if required)

Dates: to be determined	To be determined		Pending
	Sue Daniels	Program: to be determined	